



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS 88TH AIR BASE WING (AFMC)
WRIGHT-PATTERSON AFB OHIO

MEMORANDUM FOR PROSPECTIVE OFFERORS 13 May 2004

FROM: 88 ABW/PKVB (B. Corbett)
 1940 Allbrook Drive, Suite #3
 Wright-Patterson AFB, Ohio 45433-5309

SUBJECT: Solicitation Number FA8601-04-R-0019
 Engineering and Support Services for Air Force Research Lab,
 Propulsion Directorate (AFRL/PROE), Wright-Patterson AFB, Ohio 45433

1. Your company is invited to submit a proposal in response to the above solicitation. The Air Force's commitment to acquisition reform and acquisition streamlining initiatives is reflected in this RFP. Submit written response to:

88 ABW/PKVB
Attention: Blanche Corbett
1940 Allbrook Drive, Suite 3
Wright-Patterson AFB, Ohio 45433-5309
RFP Response Date: No later than **3:00 p.m. EST, 16 June 2004.**

2. This is an 8(a) set-aside. Only those proposals that meet the criteria of the Small Business Administration for Section 8(a) will be considered for award. The resultant contract will be a Time and Materials effort and will be awarded based upon the Best Value to the government utilizing performance/price tradeoff techniques. Please note technical proposal and past performance proposal requirements discussed in the RFP clause PKW 5352.215-0006, Evaluation of Technical Proposals. Past Performance will be an important consideration in this procurement. Awardee will be required to submit a Quality Control Plan (QCP) prior to contract start date: see Statement of Work Paragraph 4.4, QUALITY CONTROL.

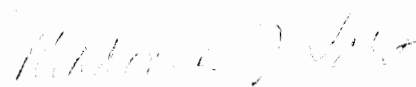
3. Award without discussions is planned for July 2004. Offerors are therefore cautioned to submit their best offer initially. The government does, however, reserve the right to conduct discussions if they are determined to be necessary.

4. The offeror is hereby notified that all parts of the RFP, amendments to the RFP, and notices pertaining to the RFP are posted via electronic means **only** on the Pre-Award Information Exchange Service (PIXS) at:

<http://www.pixs.wpafb.af.mil/>

It is the offeror's responsibility to access the information. **NO paper copies will be provided.**

5. It is incumbent upon the offerors to thoroughly read the RFP and become familiar with its content. Note that Federal Acquisition Regulation (FAR) Part 15 applies to this acquisition and may be accessed at: <http://farsite.hill.af.mil/>
6. No legal liability on the part of the Government for offeror's bid and proposal costs shall occur for this procurement. Offerors are advised that the cost of any response to, or other cost incurred as a result of this solicitation is at the offerors' risk.
7. The Contracting Officer (CO) has initially determined that adequate price competition is anticipated for this procurement; therefore, certified cost or pricing data is not currently required. If the CO later determines that certified cost or pricing data is necessary, offerors must provide it within 30 days of the CO's request.
8. Offerors are required to be registered in Central Contractor Registration (CCR). To register, you may input directly to CCR at <https://www.ccr.dlis.dla.mil/ccr/scripts/index.html>.
9. A **Pre-Proposal Conference and Site Visit** are scheduled for 20 May 2004, see RFP 5352.215-9001, Notice of Pre-Bid/Pre-Proposal Conference for instructions. Deadline for list of attendees and questions is 4:00 p.m. 17 May 2004 via e-mail to blanche.corbett@wpafb.af.mil.
Past Performance Information is due no later than 4:00 p.m. EST 2 June 2004, see 5352.215-0001, Proposal Format and Content.
10. All questions regarding this solicitation are to be directed to the Contract Specialist, Blanche Corbett, in writing. E-Mail address is blanche.corbett@wpafb.af.mil or by facsimile (937)257-6145 extension 4310.



MADONNA J. HART
Contracting Officer

Attachments
Solicitation Number FA8601-04-R-0019
with Attachments